BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

September 17, 2026

The Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 held a regular meeting on **Thursday, September 17, 2026, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

Attending the meeting were Commissioners Nick Teague, Zack Voelker, Brian Henson, and Larry Moseley. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**; Pledge of Allegiance led by Commissioner Teague.
2. **Call meeting to order**; Meeting called to order at 6:30 pm by Commissioner Teague.
3. **Public Comment**: None.
4. **Public Comment on Agenda Items**: None.

PUBLIC HEARING

5. **Conduct a public hearing on the proposal to increase property taxes**; Commissioner Teague opened the public hearing at 6:31 p.m. and closed the public hearing at 6:33 p.m. No comments were made from the public.

ADMINISTRATIVE

6. **Accept resignation of Ramiro Garza from Board of Commissioners**; Motion made by Commissioner Henson to accept Commissioner Garza's resignation from the Board of Commissioners. Motion seconded by Commissioner Voelker. All in favor, motion carried.
7. **Discuss and consider election of officers**; Tabled action.
8. **Discuss process for appointing individual to fill vacancy on Board of Commissioners**; Tabled action.

PRESENTATION AND REPORTS

9. **Receive monthly report from the Treasurer and consider;** CPA Pam Oakes presented the monthly bills and invoices, monthly financial report, and transfers among district accounts.

   (a) **approval of payment of monthly bills and invoices**;

   (b) **approval of monthly financial report**;

   (c) **approval of transfers among District accounts**; and

   (d) **approval of revised budget presentation, budget amounts, and budget line items**.

   Motion made by Commissioner Teague to approve agenda item #9 a, b, & c and table item #9 d. Motion seconded by Commissioner Voelker. All in favor, motion carried.

10. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, membership, and repairs needed at stations or to equipment or apparatus, and take any related action**; Fire Chief Chris Botello presented the report. Total EMS & Fire incidents were 324 for the month of August. Department updates included repairs on apparatus and at Station 1302 and 1306. The volunteers held several meetings and training sessions. The District held a hiring process the week of September 8-11, 2026, and hired 7 new personnel, with two of them coming from the volunteer department.

11. **Receive monthly report from District Fire Marshal regarding Fire Code enforcement activities and permit requests, training, and budget, and take any related action**; Fire Prevention Lieutenant Tim Neely gave the monthly update for August. The office approved Del Sol Subdivision on Old McDade Rd to start Phase 1 of its construction. The Fire Marshall's office also inspected part of the sprinkler system for a new middle school.

12. **Receive monthly Commissioner activity reports**; Commissioner Teague assisted the state audit for the District's approval for Advanced Life Support status. Commissioner Voelker commended A-shift on their help at an auto accident recently.

DISCUSSION/ACTION ITEMS

13. **Discuss and consider approval of minutes for August 20, 2026, regular meeting and August 27, 2026, special meeting**; Motion made by Commissioner Voelker to approve the minutes for the August 20, 2026, and August 27, 2026, meetings. Motion seconded by Commissioner Henson. All in favor, motion carried.

14. **Take a record vote on the District's 2026 tax rate, adopt an Order Levying Taxes, and authorize filing the Order with the Bastrop County and Travis County Tax Assessors/Collectors**;

    Commissioner Voelker moved that the property tax rate be increased by the adoption of a tax rate of $0.1000 per $100 valuation, which is effectively a 0.12 percent increase in the tax rate. Motion seconded by Commissioner Teague. The record vote was:

    Teague – Yes
    Henson – Yes
    Voelker – Yes
    Moseley – Yes

    All in favor, motion carried.

    Motion made by Commissioner Teague to adopt the Order Levying Taxes, authorize filing the Order with Bastrop and Travis County Tax Assessors/Collectors. All in favor, motion carried.

15. **Authorize posting of statement regarding adopted tax rate to home page of District website**; Motion made by Commissioner Henson to authorize posting of statement regarding adopted tax rate to home page of District website. Motion seconded by Commissioner Voelker. All in favor, motion carried.

16. **Discuss and consider action to adopt updated Resolution Designating Authorized Persons for District Bank Accounts**; Action tabled.

17. **Discuss and consider action to approve and authorize Interlocal Agreement with Elgin Independent School District**; Motion made by Commissioner Voelker to authorize Interlocal Agreement with Elgin Independent School District. Motion seconded by Commissioner Henson. All in favor, motion carried.

18. **Discuss and consider action regarding annexation of 271.82 acres in Travis County by City of Elgin**; Action tabled.

19. **Discuss and consider purchasing real estate for District use**;

    The Commissioners went into executive session at 7:46 pm to discuss agenda Item #19 pursuant to Section 551.072 of the Texas Government Code. Executive session ended at 8:16 pm, at which point the regular meeting was reconvened. No action was taken in executive session.

    In open session action was tabled.

20. **Discuss and consider carports for new Station 1302**; Motion made by Commissioner Voelker to approve carports for new station 1302. Motion seconded by Commissioner Henson. All in favor, motion carried.

21. **Discuss and consider action to address status of Request for Qualifications for owner's representative**; Derrick Bird with AGCM was present for the meeting and was invited to present to the Board.

    The Commissioners went into executive session at 7:46 pm to discuss agenda Item #21 pursuant to Section 551.072 of the Texas Government Code. Executive session ended at 8:16 pm, at which point the regular meeting was reconvened. No action was taken in executive session.

    In open session: Motion made by Commissioner Voelker to approve the Request For Qualifications submission from AGCM. Motion seconded by Commissioner Henson. All in favor, motion carried.

22. **Discuss and consider action to approve Fire Marshal Office job descriptions**;

    The Commissioners went into executive session at 7:46 pm to discuss agenda Item #22 pursuant to Section 551.072 of the Texas Government Code. Executive session ended at 8:16 pm, at which point the regular meeting was reconvened. No action was taken in executive session.

    In open session, action was tabled.

23. **Discuss and consider action to review and approve the FY26-27 holiday schedule**; Motion made by Commissioner Voelker to approve the FY 26-27 holiday schedule. Motion seconded by Commissioner Teague. All in favor, motion carried.

24. **Discuss agenda items, time, and date for next meeting**; Special meeting called for September 24, 2026, at 6:30 pm at the Elgin Fire Station. Next regular meeting date is October 22, 2026, 6:30 pm at the Elgin Fire Station. Agenda items for special meeting are appointment of individual to fill the vacancy on the Board of Commissioners, election of Officers of the Board, the purchasing of real estate for District use, and the Fire Marshal office job descriptions.

25. **Adjourn**. Meeting adjourned at 8:31 pm.

Approved October 22, 2026.

Brian Henson, Secretary
Board of Commissioners