

# BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

## AGENDA

May 19, 2020

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Tuesday, May 19, 2020, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 North Avenue C, Elgin, Texas, for the following purposes:

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be broadcast at the meeting location and recorded as required by the Texas Open Meetings Act. The public may participate in the meeting via the internet at [www.zoom.us/join](http://www.zoom.us/join) and entering meeting ID 89196326073**

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;
4. Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item;

## REPORTS

5. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) action regarding amendments to budget for FY2020;
6. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
7. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
8. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, management activities and personnel issues;
9. Receive monthly commissioner activity reports;

**DISCUSSION/ACTION ITEMS**

- 10. See Supplemental Agenda for election items;
- 11. Discuss and consider approval of minutes for the April 21, 2020 regular meeting;
- 12. Discuss and consider District operations and response issues during COVID-19 pandemic;
- 13. Discuss and consider action regarding District website and required posting of budget and tax planning information;
- 14. Conduct annual review of investment policy and investment strategies and adopt resolution;
- 15. Discuss and consider amendments to service provider contracts;
- 16. Review Records Management Program and make changes as appropriate;
- 17. Discuss and consider repair and maintenance of the District’s facilities and equipment; and
- 18. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 108 West First, Elgin, Texas between the hours of 9:00 a.m. and 12:00 p.m. on Tuesdays and Thursdays.



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Carl Newstrom, Secretary  
Bastrop-Travis Counties Emergency  
Services District No. 1

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Carl Newstrom, Secretary for Bastrop-Travis Counties Emergency Services District No. 1, at (512) 281-5330 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting’s opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

**SUPPLEMENTAL AGENDA**

May 19, 2020

TO: THE BOARD OF COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will hold a meeting at 6:30 p.m. on Tuesday, May 19, 2020, at the Elgin Fire Station located at 111 North Avenue C, Elgin, Texas, and broadcast via the internet at [www.zoom.us/join](http://www.zoom.us/join) or by telephone at 346-248-7799, and enter meeting ID \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_. The following matters will be considered and may be acted upon at the meeting.

1. Discuss and consider approval of election calendar for postponed election; and
2. Any other matters in connection with the District's Commissioner Election.

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**DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL  
CONDADOS DE BASTROP Y TRAVIS**

**AGENDA SUPLEMENTAL DE LA REUNIÓN**

19 de mayo de 2020

A: LA JUNTA DE COMISIONADOS DEL DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL CONDADOS DE BASTROP Y TRAVIS Y A TODAS OTRAS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta de Comisionados del Distrito De Servicios De Emergencia Número 1 del Condados de Bastrop y Travis celebrara una reunión el martes, el día 19 de mayo de 2020, a las 6:30 p.m. en la Estación de Bomberos de Elgin, ubicado en 111 Avenue C Norte, Elgin, Texas, y transmitido por internet en [www.zoom.us/join](http://www.zoom.us/join) o por teléfono en 346-248-7799, e ingrese la ID de la reunión \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_. Los siguientes asuntos serán considerados y se podría tomar acción tocante dichos asuntos en la reunión:

1. Discutir y considerar la aprobación del calendario para la elección pospuesta; y
2. Cualquier otro asunto con respecto a la Elección de Comisionados.