

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

August 15, 2023

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, August 15, 2023, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Tommy McCullough, Liston Crim, Matt Benson, and Darren Mogonye. No Commissioners were absent. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance:** President Moseley gave the pledge.
2. **Call meeting to order:** Meeting called to order at 6:30pm.
3. **Public Comment:** Karla Gratehouse gave a public comment to the board.
4. **Public Comment on Agenda Items:** None.

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **approval of payment of monthly bills and invoices:**

President Moseley made a motion to approve the monthly bills and invoices and was seconded by Commissioner Crim. All in favor, motion passes 5-0.
 - (b) **approval of monthly financial report:**

President Moseley made a motion to approve the financial report and was seconded by Commissioner Mogonye. All in favor, motion passes 5-0.
 - (c) **action regarding amendments to budget for FY23:**

None.
6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership:**

Chief Botello gave an update on training and response times in the District.
7. **Receive monthly Commissioner activity reports:** None.

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for the July 18th regular meeting and August 3rd special meeting:**

A motion was made by President Moseley to approve the July 18th and August 3rd minutes, and was seconded by Commissioner McCullough. All in favor, motion passes 5-0.

9. **Discuss and consider FY2024 budget process and take action as needed:**

A discussion was held over budget items and salary adjustments for FY24 for the final budget approval. No action taken.

10. **Discuss and consider election of officers for Board members:**

Commissioner Crim stated that he would like to relinquish the Treasurer position. Tabled for future discussion.

11. **Discuss and consider action on hiring an administrative assistant:**

Commissioner Crim made a motion to move forward with hiring an administrative assistant and seconded by Commissioner McCullough. All in favor, motion passes 5-0. The motion, second, and vote took place after the executive session concluded and the Board resumed regular session.

12. **Discuss and consider Amended Interlocal Agreement for Fire Protection, Fire Suppression and Emergency Rescue Services with Travis County Emergency Services District No. 13 and take action on the Amended Interlocal Agreement as needed:**

The District's attorney is waiting to receive final feedback from the ESD13 attorney regarding the language that was removed by ESD13. No action taken.

The board entered into executive session to discuss personnel matters in association with Item 11, above, at 8:10.

Board resumed regular session at 8:47pm, no action was taken in executive session.

13. **Discuss agenda items, time, and date for next meeting:** Next meeting September 20th at 6:30 in McDade.

14. **A motion was made by commissioner McCullough to adjourn and was seconded by commissioner Moseley.** All in favor, 5-0 Adjourn at 8:50pm.

/s/ Matt Benson

Matt Benson, Secretary

September 20, 2023