

Minutes

Bastrop/Travis Counties ESD No.1

February 18, 2020

The Bastrop/Travis Counties ESD No. 1 met in Elgin, Texas on February 18, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives and guests were also present.

Pledge of Allegiance;

The Pledge of Allegiance was led by President Tommy McCullough.

Call Meeting to Order;

The meeting was called to order by President Tommy McCullough at 6:30P.M. Proper notice has been posted.

Public Comments:

There were no public comments.

President Tommy McCullough made an announcement that he would be changing the order of the agenda.

10. Receive final report on work by McGrath Consulting Group and discuss and consider acceptance of the report and issues raised by the report; Representative Don Markowski from the McGrath Consulting Group presented the final report to the board for our Strategic Planning project. Commissioner McCullough ask the questions that one of the most important items that was supposed to come from this report was where future new fire station(s) should be located. Don's response was there wasn't enough sufficient data from the fire departments run reports to identify for best location(s). Don also stated that at this time no new station(s) are needed.

Reports

4. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and. A motion was made by Commissioner Schwartz and seconded by Commissioner Skubiata to approve the monthly financial report. Motion passed unanimously. See attachment.

(C). action regarding amendments to budget for FY2019; There were no budget amendments at the current time.

5. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of January.

6. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the McDade Volunteer Fire Department was presented by John Calhoun. He reported calls for the month of January.

7. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues; The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of January.

8. Receive monthly commissioner activity reports; Commissioner Newstrom reported that all commissioners will be attending the SAFE-D Conference on February 20, through 23, 2020 in Galveston Texas.

Discussion/Action Items

9. Discuss and consider approval of minutes for the January 21, 2020 regular meeting; A motion was made by Commissioner Schwartz and seconded by Commissioner Foehner to approve the minutes. Motion passed unanimously.

11. Discuss and consider policy for paid leave for First Responders; After some discussion a motion was made by Commissioner Foehner and seconded by Commissioner Schwartz the policy will be 6 hours of Paid Time Off (PTO) per every pay period and there is 26 pay periods in a year with a total of 156 PTO hours earned. PTO earnings will be retroactive to October 1, 2019. Commissioner Skubiata votes no. Motion passed.

12. Discuss and consider amendments to service provider contracts; This item was tabled.

13. Discuss and consider repair and maintenance of the District's facilities and equipment; McDade reported that the LED lights have been installed on the outside of the station. Commissioner Foehner reported that the gutter screens have been installed on the Elgin new addition and the repeater site area has been mowed and cleaned.

14. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough for the next regular meeting to be held on March 17, 2020 at 6:30P.M. at the Elgin Fire Station. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to adjourn the meeting at 8:50P.M. Motion passed unanimously.

President McCullough adjourned the meeting.

A handwritten signature in cursive script, appearing to read "Carl Newstrom". The signature is written in black ink and is positioned above the typed name.

Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1

	<u>Feb 18, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Texas Class	308,566.14
Debit Card Account	5,479.56
Money Market	1,604,178.90
ESD Checking	<u>58,411.13</u>
Total Checking/Savings	<u>1,976,635.73</u>
Total Current Assets	<u>1,976,635.73</u>
TOTAL ASSETS	<u><u>1,976,635.73</u></u>
LIABILITIES & EQUITY	0.00