

## Minutes

Bastrop/Travis Counties ESD No.1  
November 18, 2019

The Bastrop/Travis Counties ESD No. 1 met in Elgin, Texas on November 18, 2019. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives and guests were also present.

### Pledge of Allegiance;

The Pledge of Allegiance was led by President Tommy McCullough.

### Call Meeting to Order;

The meeting was called to order by President Tommy McCullough at 6:30P.M. Proper notice has been posted.

### Public Comments;

There were no public comments.

President Tommy McCullough announced that he would be changing the order of the agenda later in the meeting.

### Reports

4. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and. A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve the monthly financial report. Motion passed unanimously. See attachment.

(C). action regarding amendments to budget for FY2019; There was no budget amendments currently.

5. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of October.

6. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and

membership; The monthly report for the McDade Volunteer Fire Department was presented by Chief Rey Ramirez. He reported calls for the month of October.

7. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues: The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of October.

8. Receive monthly commissioner activity reports; Commissioner Foehner reported that a cleaning lady was hired to clean the ESD office quarterly. Commissioner Schwartz reported that Carl and he had met with two Elgin Economic board members to discuss the ESD Sales Tax Proposition listed on the November election.

#### Discussion/Action Items

9. Discuss and consider approval of minutes for the October 15, 2019, regular meeting; A motion was made by Commissioner Foehner and seconded by Commissioner Schwartz to approve the minutes. Motion passed unanimously.

10. Discuss and consider amendments to service provider contracts; This item was tabled.

12. Discuss and consider repair and maintenance of the District's facilities and equipment; Commissioner Skubiata reported that he had found Mike Lawhon to apply a sealer to the brick wall on the outside of the ESD office for \$300.00 as approved by the board. Larry reported that he was working on finding someone to install the gutter screens on the new Elgin addition as approved by the board.

#### 13. See Supplemental Agenda for Election Items; and

1. Canvass returns of the November 5, 2019 election; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to approve the Canvass returns of the November 5, 2019 election. Motion passed unanimously.

2. Adopt an Order Canvassing the Returns and Declaring the Results of the Bastrop-Travis Counties Emergency Services District No. 1 November 5, 2019 Election. A motion was made by Commissioner Foehner and seconded by Commissioner Newstrom to Adopt an Order Canvassing the Returns and Declaring the Results of the Bastrop-Travis Counties Emergency Services District No. 1 November 5, 2019 Election. Motion passed unanimously. See attachment.

3. Any other matters in connection with the District's November 5, 2019 Election. There were no other matters in connection with the District's November 5, 2019 Election.

At 7:09P.M. President Tommy McCullough announced that the board would go into Execution Session under Item 12 for the purpose of discussing security devices for the District's stations and closed the meeting.

At 7:45P.M. President Tommy McCullough opened the meeting and announced that there was no action taken during the Executive session.

12. Discuss and consider acquiring security cameras for Elgin Fire Station and McDade Fire Station; A motion was made by Commissioner Schwartz and seconded by Commissioner McCullough to purchase security camera systems from K & G Datacom for the Elgin and McDade Fire Stations. Motion passed unanimously.

14. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Foehner and seconded by Commissioner McCullough for the next regular meeting to be held on December 17, 2019 at 6:30P.M. at the Elgin Fire Station. Motion passed unanimously.

A motion was made by Commissioner McCullough and seconded by Commissioner Newstrom to adjourn the meeting at 7:48P.M. Motion passed unanimously.

President McCullough adjourned the meeting.

A handwritten signature in blue ink that reads "Carl Newstrom". The signature is written in a cursive style with a large, sweeping initial "C".

Carl Newstrom, Secretary  
Board of Commissioners  
Bastrop/Travis Counties ESD No.1

Nov 18, 19

ASSETS

Current Assets

Checking/Savings

Texas Class

307,126.67

Debit Card Account

4,688.54

Money Market

722,308.21

ESD Checking

76,555.49

Total Checking/Savings

1,110,678.91

Total Current Assets

1,110,678.91

TOTAL ASSETS

1,110,678.91

LIABILITIES & EQUITY

0.00



PASSED AND APPROVED this 18<sup>th</sup> day of November 2019.

BASTROP-TRAVIS COUNTIES EMERGENCY  
SERVICES DISTRICT NO. 1

By: Tommy M. McCullough  
Tommy McCullough, President  
Board of Commissioners

ATTEST:

Carl Newstrom  
Carl Newstrom, Secretary  
Board of Commissioners

**CERTIFICATE FOR ORDER**

STATE OF TEXAS    §  
   §  
 COUNTIES OF BASTROP AND TRAVIS               §

The undersigned officer of the Board of Commissioners (“Board”) of Bastrop-Travis Counties Emergency Services District No. 1 hereby certifies as follows:

1. The Board of Bastrop-Travis Counties Emergency Services District No. 1 (“District”) convened in a regular meeting on the 18<sup>th</sup> day of November 2019, at the Elgin Fire Station, 111 North Avenue C, Elgin, Texas, and the following officers and members of the Board:

- |                  |   |                           |
|------------------|---|---------------------------|
| Tommy McCullough | - | President                 |
| Julius Schwartz  | - | Vice President            |
| Carl Newstrom    | - | Secretary                 |
| Larry Foehner    | - | Treasurer                 |
| Wayne Skubiata   | - | Asst. Secretary/Treasurer |

were present, except Commissioner(s) \_\_\_\_\_, thus constituting a quorum. Among other business, an:

**ORDER CANVASSING THE RETURNS AND DECLARING THE RESULTS OF  
 BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1’S  
 NOVEMBER 5, 2019 LOCAL SALES AND USE TAX ELECTION**

was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate. The Order has been duly recorded in the District’s minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting, and that the Order would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 18<sup>th</sup> day of November 2019.



*Carl Newstrom*

Carl Newstrom, Secretary  
Board of Commissioners

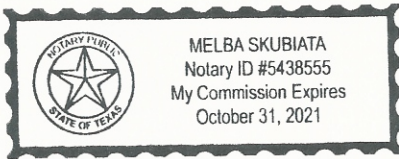
STATE OF TEXAS

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COUNTIES OF BASTROP AND TRAVIS

This instrument was acknowledged before me on the \_\_\_\_ day of November 2019, by Carl Newstrom, Secretary of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1, on behalf of the District.

(seal)



*Melba Skubiata*  
Notary Public Signature