

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **AGENDA**

December 19, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Thursday, December 19, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;
4. Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item;

### **PRESENTATION AND REPORTS**

5. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report; and
  - (c) action regarding amendments to budget for FY24;
6. Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership;
7. Receive monthly Commissioner activity reports;

### **DISCUSSION/ACTION ITEMS**

8. Discuss and consider approval of minutes for the November 21, 2024, regular meeting;
9. Discuss and consider submitting required annual report to the Division of Emergency Management;
10. Discuss and consider requesting extension on Prosperity Bank contract and take related action;
11. Discuss and consider transfer of funds from Texas Class account to Prosperity Bank account and take related action;
12. Discuss and consider creating an RFQ for banking services and take related action;

13. **See Supplemental Agenda for election items;**
14. Discuss and consider update on Fire Prevention and status of the 2018 Fire Code and take related action;
15. Receive update from sub-committee on proposal to equip the District with a drone for fire and search and rescue operations and take related action;
16. Discuss and consider establishing a Vehicle/Equipment Replacement Fund (“VERF”) and authorize related action;
17. Discuss and consider increasing daily authorized amount to be spent by Chief Botello on District debit card and take related action;
18. Discuss and consider establishing debit card for the District’s Assistant Fire Chief and take related action;
19. Discuss, consider and take action on seeking property on the Western side of the District for a future station;
20. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 111 N. Avenue C, Elgin, Texas between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

  
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 Brian Henson, Secretary  
 Board of Commissioners

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Bastrop-Travis Counties Emergency Services District No. 1 at 512-281-4025 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting’s opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Sections 551.076 and 551.089). Action, if any, will be taken in open session.

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1  
SUPPLEMENTAL AGENDA**

December 19, 2024

TO: THE BOARD OF COMMISSIONERS OF BASTROP-TRAVIS COUNTIES  
EMERGENCY SERVICES DISTRICT NO. 1 AND ALL OTHER INTERESTED  
PERSONS:

Notice is hereby given that the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will hold a meeting at 6:30 p.m. on Thursday, December 19, 2024, at the Elgin Fire Station, located at 111 North Avenue C, Elgin, Texas. The following matters will be considered and may be acted upon at the meeting.

1. Discuss and consider approval of the Order Calling Election to Change the Rate of Local Sales and Use Tax within the District for May 3, 2025;
2. Discuss and consider approval of an Order Adopting and Implementing the Use of Electronic Voting Systems in Addition to Paper Ballots in District Elections;
3. Discuss and consider approval of the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period;
4. Discuss and consider approval of Contracts for Election Services for a May 3, 2025, Election with both Bastrop and Travis Counties and Joint Election Agreements with both Bastrop and Travis Counties, including Resolutions Approving Contract for Election Services and Joint Election Agreement;
5. Authorize District's attorney to give Notice of Election for May 3, 2025;
6. Discuss and consider adoption of an election calendar for the District's May 3, 2025, election; and
7. Any other matters in connection with the District's May 3, 2025, Election.

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**DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL  
CONDADOS BASTROP Y TRAVIS**

AGENDA SUPPLEMENTAL DE LA REUNIÓN

19 de diciembre de 2024

A: LA JUNTA DE COMISIONADOS DEL DISTRITO DE SERVICIOS DE  
EMERGENCIA NÚMERO 1 DEL CONDADOS BASTROP Y TRAVIS Y A TODAS  
OTRAS PERSONAS INTERESADAS:

Se notifica por lo presente que la Junta de Comisionados del Distrito de Servicios de Emergencia Número 1 del Condados Bastrop y Travis celebrará una reunión a las 6:30 p.m. el jueves, 19 de diciembre de 2024, en el Estación de Bomberos de Elgin, ubicado en 111 Avenue C Norte, Elgin, Texas. Los siguientes asuntos serán considerados y se podría tomar acción tocante dichos asuntos en la reunión:

1. Debater y considerar aprobación de la Orden para Convocar la Elección del 3 de mayo de 2025 para Cambiar la Tasa de Impuestos Locales de Ventas y Uso dentro del Distrito;
2. Discutir y considerar la aprobación de una Orden que Adopte e Implemente el Uso de Sistemas de Votación Además de las Boletas de Papel en las Elecciones del Distrito;
3. Discutir y considerar la aprobación del Resolución que autoriza al Secretario para que efectúe el Nombramiento del Agente para Desempeñar Deberes Electorales Durante el Periodo Electoral;
4. Discutir y considerar la aprobación del Contratos de Servicios Electorales para las Elecciones del 3 de mayo de 2025 con los Condados de Bastrop y Travis, incluyendo Resoluciones para Aprobar el Contrato de Servicios Electorales y el Acuerdo Electoral Conjunto;
5. Autorizar al Fiscal de Distrito para dar Aviso de la Elección del 3 de mayo de 2025;
6. Discutir y considerar la adopción de un calendario electoral para la elección del Distrito del 3 de mayo de 2025; y
7. Discutir y considerar cualquier otro asunto relacionado a la Elección del Distrito de 3 de mayo de 2025.