Minutes
Bastrop/Travis Counties ESD No.1
August 20, 2020

The Bastrop/Travis Counties ESD No. 1 met on Zoom video conferencing app and the Elgin Fire Department on August 20, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz, and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives were also present.

Pledge of Allegiance;

1. The Pledge of Allegiance was led by Vice President Julius Schwartz.

Call Meeting to Order;

2. The meeting was called to order by Vice President Julius Schwartz at 6:32P.M. Proper notice has been posted.

Public Comments:

3. There were no public comments.

Public Comments on Agenda Items.

4. There were no public comments on agenda items.

Public Hearing and Tax Rate Vote

- 5. <u>Conduct a public hearing on the proposal to increase property taxes</u>; The board conducted a public hearing, and no one showed up.
- 6. Take a record vote on the District's 2020 tax rate, adopt an Order Levy Taxes, authorize filing the Order with the Bastrop County tax Assessor/Collector and Travis County Tax Assessor/Collector; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata stated as I move that the property tax rate be increased by the adoption of a tax rate of \$0.10 per \$100. which is effectively a 9.85% increase in the tax rate. Motion passed unanimously.

Tommy McCullough - Yes

Julius Schwartz - Yes

Larry Foehner - Yes

Carl Newstrom - Yes

Wayne Skubiata – Yes

Another motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to adopt an Order Levy Taxes and authorize the filing of the Order with the Bastrop County Tax Assessor/Collector and Travis County Tax Assessor/Collector. Motion passed unanimously. See attachment.

7. Acknowledge and approve posting of statement regarding adopted tax rate to home page of the District website; A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to acknowledge and approve posting of

statement regarding adopted tax rate to home page of District website. Motion passed unanimously.

Reports

- 8. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.
- (A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve payments of monthly bills and invoices. Motion passed unanimously.
- (B). <u>approval of monthly financial report; and</u>. A motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to approve the monthly financial report. Motion passed unanimously. See attachment.
- (C). <u>action regarding amendments to budget for FY2020</u>; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to amend the budget as follows:

Move \$2,800.00 from account #100.11 to account #100.21

Move \$2,800.00 from account #100.31 to account #100.21

Move \$3,000.00 from account #100.51 to account #100.21

Move \$3,500.00 from account #200.81 to account #100.21

Move \$1,00.00 from account #300.411 to account #100.21

Move \$9,100.00 from account #100.51 to account #100.91

Move \$1,500.00 from account #400.11 to account #700.11

Move \$1,500.00 from account #400.21 to account #700.11

Move \$2,000.00 from account #400.121 to account #700.11

Move \$1,800.00 from account #800.11 to account #100.711A

Move \$300.00 from account #700.32 to account #700.22

Move \$6,000.00 from account #400.162 to account #400.131

Move \$2,000.00 from account #400.162 to account #400.133

Move \$400.00 from account #400.33 to account #400.423

Move \$800.00 from account #400.54 to account #400.151

Move \$1,000.00 from account #400.54 to account #400.1521A

Move \$15.00 from account #1200.17 to account #1000.122

Move \$271.06 from account #1200.17 to account #1000.22

Move \$1,728.94 from account #1200.17A to account #1000.22

Move \$150.00 from account #1200.17A to account #1000.42

Move \$1,200.00 from account #1200.17A to account #1000.52

Move \$1,072.37 from account #1200.17A to account #1000.21

Move \$1,427.63 from account #1200.18A to account #1000.21

Move \$2,500.00 from account #1200.18A to account #1000.512

Move \$1,500.00 from account #1200.18A to account #1000.23

Move \$200.00 from account #1200.18A to account #1000.53

Motion passed unanimously. See attachments.

- (D). action regarding amendments to budget for FY2021; No action taken.
- (E). review and approve quarterly investment report for 2nd quarter; A motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to approve the quarterly investment report for 2nd quarter. Motion passed unanimously. See attachments.
- 9. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of July.
- 10. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the McDade Volunteer Fire Department was presented by Chief Rey Ramirez. He reported calls for the month of July.
- 11. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues: The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of June and July.
- 12. <u>Receive monthly commissioner activity reports</u>; There was no commissioner activities to report at this time.

Discussion/Action Items

- 13. <u>Discuss and consider approval of minutes for the July 21, 2020 regular meeting and August 10, 2020 special meeting:</u> A motion was made by Commissioner Skubiata and seconded by Commissioner Foehner to approve the minutes. Motion passed unanimously.
- 14. <u>Discuss and consider amendments to service provider contracts</u>; This item was tabled.
- 15. <u>Discuss and confirm items needed for November election have been addressed;</u> There are no items that need to be addressed at this time for the November election.
- 16. <u>Discuss and consider repair and maintenance of the District's facilities and equipment;</u> McDade reported they had received a quote to install a exhaust fans over the meeting room attic to help with the condensation and heat. After some discussion, a motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to have the exhaust fan install for \$4,500.00 by Craig Hayman. Motion passed unanimously. See attachment.
- 17. <u>Discuss agenda, time and date for next meeting.</u> A motion was made by Commissioner Foehner and seconded by Commissioner Newstrom for the next regular

meeting to be held on September 15, 2020 at 6:30P.M. at the Elgin Fire Station and/or Zoom video conferencing app. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to adjourn the meeting at 7:32P.M. Motion passed unanimously.

Vice President Julius Schwartz adjourned the meeting.

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Carl Newstrom, Secretary

Board of Commissioners

Bastrop/Travis Counties ESD No.1

ORDER LEVYING TAXES

THE STATE OF TEXAS \$

COUNTIES OF BASTROP AND TRAVIS \$

WHEREAS, the appraisal roll of Bastrop-Travis Counties Emergency Services District No. 1 (the "District") for 2020 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, the District's tax assessor/collector has submitted the certified appraisal rolls for the District, dated July 24, 2020, showing \$1,578,410,397.00 to be the total appraised, assessed and taxable value of all property and the total taxable value of new property, to the Board of Emergency Services Commissioners of the District; and

WHEREAS, based upon the certified appraisal rolls, the employee or officer designated by the Board of Emergency Services Commissioners of the District has calculated a tax rate to be levied for 2020 sufficient to provide tax revenues to meet the District's obligations;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 THAT:

- Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this Order Levying Taxes.
- Section 2. There is levied an ad valorem tax of \$0.1000 on each \$100.00 of taxable property within the District to provide funds for maintenance and operating purposes. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.58 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$8.97.
- Section 3. The District has no debt supported by ad valorem taxes and no tax rate for debt service.
- Section 4. All taxes collected pursuant to this levy, after paying costs of levying, assessing and collecting the taxes, will be used for paying costs of providing emergency services and organization and administrative expenses, including legal fees, and for paying principal of and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the District.
- Section 5. The Bastrop and Travis County Tax Assessors/Collectors are authorized to assess and collect the taxes of the District employing the above tax rate.

The taxes levied by this Order are due presently and will be delinquent if Section 6. not paid by January 31, 2021.

This Order Levying Taxes is effective from and after its adoption. Section 7.

ADOPTED this 20th day of August, 2020.

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

Julius Schwartz, Vice President Board of Commissioners

ATTEST:

Carl Newstrom, Secretary **Board of Commissioners**

CERTIFICATE FOR ORDER

THE STATE OF TEXAS	
COUNTIES OF BASTROP AND TRAVIS	

The undersigned officer of the Board of Commissioners ("Board") of Bastrop-Travis Counties Emergency Services District No. 1 hereby certifies as follows:

1. The Board of Bastrop-Travis Counties Emergency Services District No. 1 ("District") convened in regular session on the 20th day of August, 2020, at Elgin Fire Station, located at 111 North Avenue C, Elgin, Texas, and the following officers and members of the Board:

Tommy McCullough

Julius Schwartz

Carl Newstrom

Larry Foehner

- President

Vice President

Secretary

Treasurer

Wayne Skubiata - Assistant Secretary/Treasurer

were present, except Commissioner(s) ______, thus constituting a quorum. Among other business, an:

ORDER LEVYING TAXES

was introduced for the consideration of the Board. It was then moved and seconded that the Order Levying Taxes ("Order") be adopted, and, after discussion, the motion prevailed and carried by majority vote.

2. A true, full and correct copy of the Order adopted at the meeting described above is attached to this certificate. The Order has been recorded in the District's minutes of the meeting. The persons named in the paragraph above are the duly chosen, qualified and acting officers and members of the Board as indicated in paragraph 1. Each of the officers and members of the Board was notified officially and personally, in advance, of the time, place and purpose of the Board meeting and that the Order would be introduced and considered for adoption at the meeting. Each of the officers and members consented, in advance, to holding the meeting for such purpose. The meeting was open to the public as required by law, and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 20th day of August 2020. STATE OF

Carl Newstrom, Secretary Board of Commissioners

THE STATE OF TEXAS \$

COUNTIES OF BASTROP AND TRAVIS \$

This instrument was acknowledged before me on August 20, 2020, by Carl Newstrom, Secretary of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1, on behalf of the District.

Notary Public Signature

MELBA SKUBIATA Notary ID #5438555 My Commission Expires October 31, 2021

BTCESD#1 2019-2020 Treasurer's Report As of August 19, 2020

	Aug 19, 20
ASSETS Current Assets Checking/Savings Texas Class Debit Card Account Money Market ESD Checking	310,130.41 4,278.88 1,390,820.33 29,606.22
Total Checking/Savings	1,734,835.84
Total Current Assets	1,734,835.84
TOTAL ASSETS	1,734,835.84
LIABILITIES & EQUITY	0.00

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

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Fire Department Approval

ESD Approval

Date As 18 2020

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NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

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ESD Approval Cul Rem

Fire Department Approval \

Date As 18 2020

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BTCESD#1 Budget Change Request Form

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

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Fire Department Approval

Date Aug 18 2020

ESD Approval

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

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BTCESD#1 Budget Change Request Form

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Department approval _____

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1000 53 550 Talantana 6	1000.23 ESD Electricity	1000.512 EVFD Telephone Cable	1000.21 EVFD Electric	1000.21 EVFD Electric	1000.52 MVFD Telephone	1000.42 MVFD Trash	1000.22 MVFD Electric	1000.22 MVFD Electric	1000.122 MVFD Water	Budget Account & Description		YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT	MVFD/EVFD/ESD Utilities
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Date_____Date_______

Department approval _____

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BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT REPORT

PROSPERITY BANK 2019-2020

MONEY MARKET ACCOUNT 2019-2020

QUARTER	BEGINNING BAL.	INTEREST EARNED	ENDING BAL.
JAN-MAR			
INTEREST E	ARNED YEAR TO DATE		The state of the s
APRIL-JUNE	X1,577,716.73	\$5,396,39	\$1,469,135,62
INTEREST E	ARNED YEAR TO DATE	\$10,282,63	
		,	
HILV CEDT			
JULY-SEPI.			
INTEREST E	ARNED YEAR TO DATE		
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SUBMITTED	Fary Frem	2	DATE 8-20 - 20
APROVED_	1. lin S. hunt		DATE 8-20 -20
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BASTROP/TRAVIS COUNTIES ESD # 1

QUARTERLY INVESTMENT REPORT

TEXAS CLASS INVESTMENT POOL 2019-2020

QUARTER	BEGINNING BAL.	INTEREST EARNED	ENDING BAL.
JANMAR.			
INTEREST EA	ARNED YEAR TO DATE		
APRIL-JUNE	\$309,383.54	\$ 627.48	\$316,011.02
INTEDECT EA	ARNED YEAR TO DATE	#162011	
IIIIILINESI EA	ANNED TEAR TO DATE	71,130,11	
JULY-SEPT.			
INTEREST EA	RNED YEAR TO DATE		
OCTDEC	9		
NTEREST EA	RNED YEAR TO DATE		
SUBMITTED	Harry Frehmon		DATE 8-20-20
APPROVED	Julius Schwest		DATE 8 .20 -20

BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT REPORT

PROSPERITY BANK

CHECKING ACCCOUNT 2019-2020

QUARTER	BEGINNING BAL.	INTEREST EARNED	ENDING BAL.
JAN-MAR			
INTEREST EA	RNED YEAR TO DATE		
APRIL-JUNE	\$58,148.23	# 33,00	#25,412,03
INTEREST EA	RNED YEAR TO DATE	# 682.81	-
JULY-SEPT.		*	
INTEREST EAI	RNED YEAR TO DATE		
OCTDEC.			
INTEREST EAF	RNED YEAR TO DATE		
SUBMITTED	Julius Schwat	5	DATE 8-20-20
APPROVED	Julius Schwort		DATE 8-20-20

ESTIMATE

Mc Dade Fire Department

324 Elpaso St. Mc Dade, Texas

(512) 705-5510

Craig Hayman

133 Branding Iron Trail Lockhart, Texas 78644

Phone: (210) 392-6250

Email: hcmf78130@yahoo.com

Estimate #

006723

Date

07/26/2020

Description	Total
Material And Labor	\$4,500.00
Materials and labor to install frame for 36"power fan in outside wall of building and 2 vents in to truck bay Will have to remove ceiling tiles and grid to install power fan and then reinstall ceiling grid and tile	

 Subtotal
 \$4,500.00

 Total
 \$4,500.00

Mc Dade Fire Department